Assisted Living for Seniors

 109 E 5th Ave, North Pole, AK 99705

CNA APPLICATION

Applicant Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 First Middle Last

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SS#\_\_\_\_\_-\_\_\_-\_\_\_\_\_\_ DOB\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you legally eligible for employment in the US? Yes No (circle)

Are you seeking a permanent position? Yes No

Preferred Schedule Hrs/wk\_\_\_\_\_\_\_\_\_\_\_\_\_ AM PM

When needed, are you able to be flexible or work overtime? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **EDUCATION HISTORY** | **YRS COMP** | **AREA OF STUDY** | **DEGREE** |
| High School: |  |  |  |
| College/Univ: |  |  |  |
| Business/Tech: |  |  |  |
| Other: |  |  |  |

**REFERENCES –** List 3 character references who are not related to you.

(1)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name Phone Relationship, Yrs Known

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 Mailing Address

(2)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name Phone Relationship, Yrs Known

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 Mailing Address

(3)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name Phone Relationship, Yrs Known

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 Mailing Address

**EMPLOYMENT HISTORY** - Please begin with most recent. These will be used as references.

|  |  |  |
| --- | --- | --- |
| Employer Name & Address | Position Title/Duties, Skills | Dates EmployedFrom To |
|  |  |  |
|  | Reason for Leaving |
|  | Supervisor’s Name | Phone |

|  |  |  |
| --- | --- | --- |
| Employer Name & Address | Position Title/Duties, Skills | Dates EmployedFrom To |
|  |  |  |
|  | Reason for Leaving |
|  | Supervisor’s Name | Phone |

|  |  |  |
| --- | --- | --- |
| Employer Name & Address | Position Title/Duties, Skills | Dates EmployedFrom To |
|  |  |  |
|  | Reason for Leaving |
|  | Supervisor’s Name | Phone |

Summarize any other employment related to this job.

Summarize abilities, skills, qualities that qualify you for this job.

**Information to the applicant:** As part of our procedure for processing your employment application, your personal and employment references will be checked. If you have misrepresented or omitted any facts on this application and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references. Upon hire, you will need to have fingerprints taken and have a background check completed through the State of Alaska.

I understand and agree to the information shown above:

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Equal Employment Opportunity:** While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and gender for planning and reporting purposes only. This information is optional and failure to provide it will have no affect on your application for employment.